



Guidelines & Standards for Grant Applications

2019-2020

Major Grants

REEF will accept grant requests up to \$25,000 for Major Grants from RUSD staff and teachers.

Major Grant: A "Major Grant" will fund special one time programs that support and enhance the educational environment and opportunities of RUSD students.

Eligible Grant Applicants: Any RUSD employee who is presently working in a position with regular supervision of staff or students is eligible to apply. This includes district staff, principals, classroom teachers, media specialists, instructional coaches, related arts / exploratory, elective class teachers, and sponsors of student clubs or organizations that are sanctioned by the school or district on behalf of a student or student group.

Consecutive Grant Requests: An eligible applicant may apply for a Major Grant as often as she or he chooses. The proposed project may be a continuation or expansion of a current or previous project.

Grant Amount Requested: An applicant may request a grant up to \$25,000. The applicant should explain how any additional funds will be covered if not funded by the Foundation, such as any other grants that have been applied to for this same project.

Ineligible items: Major Grant requests will not be approved to cover the costs associated with field trips, t-shirts, or standard classroom furniture.

Grant Rating: Each grant will be rated in the following areas – Description of a Project, enhancement of student learning, project assessment and budget summary.

Project Success: Specific methods to measure the success of the project must be part of the application. Clear goals, benefits and outcomes should be included.

Budget Summary: The Budget summary must include specific information on what will be purchased, itemized cost of items, including tax and shipping (if any), and any labor that may be required. The application must also include what percent of the project will be reusable in future years.

Foundation Grants

REEF will accept grant requests up to \$5,000 (single) or \$10,000 (group) for Foundation Grants from RUSD staff and teachers.

Foundation Grant: A "Foundation Grant" will fund comprehensive programs designed to support, empower and engage students to create positive and supportive campus climates. The programs go beyond the regular activities currently funded by the school or district.

Eligible Grant Applicants: Any RUSD employee who is presently working in a position with regular supervision of staff or students is eligible to apply. This includes district staff, principals, classroom teachers, media specialists, instructional coaches, related arts / exploratory, elective class teachers, and sponsors of student clubs or organizations that are sanctioned by the school or district on behalf of a student or student group.

Consecutive Grant Requests: An eligible applicant may apply for a Foundation Grant as often as she or he chooses. The proposed project may be a continuation or expansion of a current or previous project.

Grant Amount Requested: A single applicant may request a grant up to \$5,000. Two or more applicants can combine to request up to \$10,000. The applicant should explain how any additional funds will be covered if not funded by the Foundation, such as any other grants that have been applied to for this same project.

Ineligible items: Foundation Grant requests will not be approved to cover the costs associated with field trips, t-shirts, or standard classroom furniture.

Grant Rating: Each grant will be rated in the following areas – Description of an Project, enhancement of student learning, project assessment and budget summary.

Project Success: Specific methods to measure the success of the project must be part of the application. Clear goals, benefits and outcomes should be included.

Budget Summary: The Budget summary must include specific information on what will be purchased, itemized cost of items, including tax and shipping (if any), and any labor that may be required. The application must also include what percent of the project will be reusable in future years.

Innovative School Resource Grants

REEF will accept grant requests up to \$5,000 for Innovative School Resource projects.

School Resource Grant: An "Innovative School Resource Grant" will fund a larger scale, new and innovative project (e.g. equipment, technology, performances, or school enhancement) that provides inspiration and benefits to students beyond the regularly budgeted instructional materials or activities currently funded by the school district or school. Schools will have the entire school year to implement the project.

Grant Amount: Funding may be requested up to \$5,000. Include sources for any additional funds not covered by the Foundation, such as information on any other grants that have been applied to for this same project.

Eligible Grant Applicants: Any RUSD employee and/or group of employees are eligible to apply. This includes principals, administration, classroom teachers, media specialists, instructional coaches, related arts, elective class teachers, and sponsors of student clubs or organizations that are sanctioned by the school or district.

Consecutive Grant Requests: An eligible applicant may apply for an Innovative School Resource Grant as often as she or he chooses. This Grant is only available during the Spring Grant Cycle each year for implementation the following school year.

Ineligible items: Innovative School Resource Grant requests will not be approved to cover the costs associated with field trips, t-shirts, or standard classroom furniture.

Grant Rating: Each grant will be rated in the following areas – Description of an Innovative Project, enhancement of student learning, project assessment and budget summary.

Project Success: Specific methods to measure the success of the project must be part of the application. Clear goals, benefits and outcomes should be included.

Budget Summary: The Budget summary must include specific information on what will be purchased, itemized cost of items, including tax and shipping (if any), and any labor that may be required. The application must also include what percent of the project will be reusable in future years.

Innovation Grants

REEF will accept grant requests up to \$1,000 (single) or \$2500 (group) for Innovation Grants from RUSD staff and teachers.

Innovation Grant: An "Innovation Grant" will fund a new and innovative project that goes beyond the regular instructional materials or activities currently funded by the school or district. Innovative projects are limited only by one's imagination, and can include anything from science to art, PE to languages. They can supplement current curriculum or be used to enhance student learning in an innovative way.

Eligible Grant Applicants: Any RUSD employee who is presently working in a position with regular supervision of students is eligible to apply. This includes classroom teachers, media specialists, instructional coaches, related arts, elective class teachers, and sponsors of student clubs or organizations that are sanctioned by the school or district. Athletic programs are ineligible for funding. Administrators are not eligible to apply for an Innovation Grant.

Consecutive Grant Requests: An eligible applicant may apply for an Innovation Grant as often as she or he chooses. The proposed project should not be a continuation or expansion of a current or previous project.

Grant Amount Requested: A single applicant may request a grant up to \$1,000. Two or more applicants can combine to request up to \$2500. The applicant should explain how any additional funds will be covered if not funded by the Foundation, such as any other grants that have been applied to for this same project.

Ineligible items: Innovation Grant requests will not be approved to cover the costs associated with field trips, t-shirts, or standard classroom furniture.

Grant Rating: Each grant will be rated in the following areas – Description of an Innovative Project, enhancement of student learning, project assessment and budget summary.

Project Success: Specific methods to measure the success of the project must be part of the application. Clear goals, benefits and outcomes should be included.

Budget Summary: The Budget summary must include specific information on what will be purchased, itemized cost of items, including tax and shipping (if any), and any labor that may be required. The application must also include what percent of the project will be reusable in future years.

Student Enrichment Grants

REEF will accept grant requests up to \$500 per participant for Student Enrichment Grants.

Enrichment Grant: Student Enrichment Grants will directly benefit a student or students recognized for exceptional performance, ability or opportunity in the areas of academics or the arts. For example, if a student or group of students win(s) a local competition this grant would support the awardee(s) to compete or be involved in an activity at the state regional or national level.

Eligible Grant Applicants: Any RUSD employee who is presently working in a position with regular supervision of students is eligible to apply. This includes principals, classroom teachers, media specialists, instructional coaches, related arts / exploratory, elective class teachers, and sponsors of student clubs or organizations that are sanctioned by the school or district on behalf of a student or student group.

Consecutive Grant Requests: An eligible applicant may apply for a Student Enrichment Grant to support a student or group of students as often as she or he chooses.

Grant Amount Requested: The limited on a group request would be up to \$500 per participant. The Grants Review Committee has the discretion to determine if the grant will be funded and at what level. In the application the applicant is required to explain how any additional funds will be covered if not funded by the Foundation.

Travel/ Trip Funding: Enrichment Grant requests will not be funded to cover the costs of travel. However, a request for materials to support activities or registration related to the purpose of travel or trip will be considered for funding.

Project Success: Specific methods to measure the success of the project must be part of the application.

Grant Rating: Each grant will be rated in the following areas – Description of Project, enhancement of student learning, opportunity assessment and budget summary.

Budget Summary: The Budget summary must include specific information on what will be purchased, itemized cost of items, including tax and shipping (if any), and any labor that might be required.

Applications open May 1, 2019 and are due by close of business on June 28, 2019.